

RECREATION CLASS REGISTRATION FORM

Mail to: City of Longview- PARD - Attn: Recreation Classes

PO Box 1952 - Longview, TX 75606

Tel: 903-237-1270

Fax: 903-237-1389



REGISTRATION INFORMATION → One form may be used for up to 2 registrations within the same household.

Participant Names	Birth Date	Class	Session/ Start Date	Time	Fee
Example: Willie Learn	1/1/79	Dog Obedience	Sum/June 1	5:45pm	\$50
ADD \$5 Late Fee (per person) if applicable →					
TOTAL					

HOUSEHOLD INFORMATION →

☐ **FIRST TIME PARTICIPANT?**

FIRST NAME

LAST NAME

STREET ADDRESS

CITY

STATE

ZIP

HOME PH

MOBILE PH

WORK PH

PLACE OF EMPLOYMENT

FAX NUMBER

E-MAIL ADDRESS

(TO RECEIVE INFO ON UPCOMING ACTIVITIES)

HOW DID YOU LEARN ABOUT THIS CLASS?

PERSONAL RELEASE STATEMENT: I understand that the registered activities and services may have an element of hazard or inherent danger and I take full responsibility for any injury or illness that may occur to myself or my child due to participation in this activity or service. I agree to indemnify and hold the City of Longview, the Parks and Recreation Department, and /or school district and its representatives, successors, employees, and volunteers harmless from any liability, loss, cost, or expense (including attorney's fees, medical, and ambulance costs) that may incur while participating in Community Service's activities. In case of emergency, I give my permission for emergency medical treatment. This form shall be considered valid until canceled or changed in writing by the undersigned participant/ parent/ guardian.

PARTICIPANT(S) SIGNATURE _____ DATE _____

PARENT/GUARDIAN SIGNATURE (if participant under 18 yrs) _____ DATE _____

METHOD OF PAYMENT

☐ CHECK

→ Check Payments Now Require → DL

DOB

☐ CASH

☐ MONEY ORDER

☐ MASTER CARD

☐ VISA

☐ DISCOVER

CARD NUMBER

EXPIRATION DATE

CARDHOLDER NAME (PRINT)

SIGNATURE

Refund Policy: After initial registration and up to the first class, a \$5 service fee will be assessed. After the first class and prior to the second, class fees will be prorated. No refunds will be given on or after the second day of class. Allow two weeks for processing.

Late Fee Policy: Regular registration will be cut off 2 business days before the start of the class, any participants registering after the cut off will be charged a \$5 late fee.